

Blue Butterfly Dance Company Limited T/A Blue Butterfly Studios: Risk Assessment (COVID-19)

N.B. Please see main risk assessment for all other general potential risks and their controls

Dated 19th July 2021

Hazard Description	Consequences	Level of Risk	Who is at Risk	Controls	Responsible
Spread of COVID-19	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none"> · Thorough COVID-19 procedure in place to minimise risk of infection · Minimal parents/carers allowed on site; collection/drop off point remains outside the building · Trained staff in COVID-19 procedure to ensure safeguards are in place · No one with COVID-19 or suffering symptoms allowed on site · Cleaning arrangements in place; staff to be subject to cleaning protocol which includes regular touch points, bathrooms and deeper changeover cleaning · All indoor spaces used are well ventilated with 'Fresh Air' mechanical ventilation · All equipment either bought and used for one group alone, or thoroughly cleaned between groups by staff · Students encouraged to test regularly with lateral flow tests. · Staff to test regularly with lateral flow tests. 	All staff, students and their parents/guardians

Students not following COVID-19 Procedure	Spread of Virus	Low	All Users	<ul style="list-style-type: none"> Student's fully briefed on new 'rules' they must follow both before joining and upon arrival at site 	All staff, students and their parents/guardians
Teachers not following COVID-19 Procedure	Spread of Virus	Low	All Users	<ul style="list-style-type: none"> Teachers fully briefed on changes to procedures Management staff to constantly ensure procedure is followed, and contingency plans for teachers who struggle to uphold procedure. Teachers must keep meticulous logs of, and be forthcoming regarding teaching within other settings so that Blue Butterfly Studios can make informed decisions regarding their suitability to teach. 	Staff and Management
Spread of COVID-19 through Physical Activity including dance and high-energy games	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none"> Social distancing measures implemented within class where possible and at the discretion of the class teacher. 	Staff and Management
Loss of vital staff due to illness	Loss of management capabilities	Medium	Management Staff, All Users	<ul style="list-style-type: none"> Internal contingency plans that allow staff to cover responsibilities to ensure smooth running of business Staff wellness checks 	Management
Loss of teaching staff due to illness	Lessons cannot go ahead as planned	Medium	Management and Students	<ul style="list-style-type: none"> Use of cover teachers and deputies Management able to cover classes 	Teachers and Management
Risk of Outbreak of COVID-19	Spread of Virus	Medium/ High	All Users	<ul style="list-style-type: none"> An Outbreak Management Plan is in place which is as follows: <ul style="list-style-type: none"> All Parents/ Students to inform Management of a possible case of COVID Student/parent will ensure that a PCR test is carried out to confirm a case of 	

				<p>COVID-19</p> <ul style="list-style-type: none">- Once a positive result is notified to Management dates of first symptoms and date of positive result will be reviewed.- Any classes which the student has attended at the time they were contagious will be reviewed. It will be noted if adequate measures were in place and in particular if Social Distancing was in place in that particular class.- Management will refer to Public Health England on whether the class needs to self-isolate or if the class can continue safely.	
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