

Blue Butterfly Dance Company Limited T/A Blue Butterfly Studios: Risk Assessment (COVID-19)

N.B. Please see main risk assessment for all other general potential risks and their controls

Dated 15th April 2021

Hazard Description	Consequences	Level of Risk	Who is at Risk	Controls	Responsible
Spread of COVID-19	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none"> · Thorough COVID-19 procedure in place to minimise risk of infection including the use of small groups that do not cross-infect · No parents/carers allowed on site; collection/drop off points socially distanced · Trained staff in COVID-19 procedure to ensure safeguards are in place · No one with COVID-19 or suffering symptoms allowed on site (signed declaration and temperature checks) · Deep cleaning arrangements; staff to be subject to cleaning protocol which includes regular touch points, bathrooms and deeper changeover cleaning · All indoor spaces used are well ventilated with 'Fresh Air' mechanical ventilation · All equipment either bought and used for one group alone, or thoroughly cleaned between groups by staff · Students encouraged to test regularly with lateral flow tests. · Staff to test regularly with lateral flow tests. 	All staff, students and their parents/guardians

Students not following COVID-19 Procedure	Spread of Virus	Low	All Users	<ul style="list-style-type: none"> • Student's fully briefed on new 'rules' they must follow both before joining and upon arrival at site • Students who are continually unable to follow procedure asked to leave class • Child-friendly posters and images which remind students of new procedures (i.e. catch it, kill it, bin it. Social distancing. Hand washing etc) • Individual assessments and monitored 'trials' for any children with individual support needs that may result in breaking social distancing (i.e. potentially violent children and SEND students) 	All staff, students and their parents/guardians
Teachers not following COVID-19 Procedure	Spread of Virus	Low	All Users	<ul style="list-style-type: none"> • Teachers fully briefed on procedure before re-opening and every day • Management staff to constantly ensure procedure is followed, and contingency plans for teachers who struggle to uphold procedure. • Teachers must keep meticulous logs of, and be forthcoming regarding teaching within other settings so that Blue Butterfly Studios can make informed decisions regarding their suitability to teach. 	Staff and Management
Spread of COVID-19 through Physical Activity including dance and high-energy games	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none"> • Adhering to government gym guidance that allows 100ft² per person in settings • Increased Social distancing measures implemented (2m+) or mitigate risk by using masks, bubbles or screens. • Regular rest and water breaks controlling students heart rates and breathing 	Staff and Management
Spread of COVID-19	Spread of Virus	Medium/High	All Users	<ul style="list-style-type: none"> • Government advice to avoid all activity that 	Staff and

through Drama Activity/Shouting		(dependant on R rate)		<p>increases speaking voice above a normal volume</p> <ul style="list-style-type: none"> • Projection within drama not encouraged • Games that result in volume increase from children will calmed down • Teachers who must project to teach indoors must increase social distancing and ensure space is well ventilated or use a mic/headset • Children constantly reminded not to raise voices. Students who need behaviour management in this may be asked to leave course. 	Management
First Aid, Medical or Isolation	Spread of Virus	Medium	All Users	<ul style="list-style-type: none"> • PPE to be worn if social distancing must be reduced to provide first aid or medical intervention • Staff member chaperoning any student needed to be isolated must socially distance and wear PPE 	Management
Loss of vital staff due to illness	Loss of management capabilities	Medium	Management Staff, All Users	<ul style="list-style-type: none"> • Internal contingency plans that allow staff to cover responsibilities to ensure smooth running of business • Staff wellness checks 	Management
Loss of teaching staff due to illness	Lessons cannot go ahead as planned	Medium	Management and Students	<ul style="list-style-type: none"> • Use of cover teachers and deputies • Management able to cover classes 	Teachers and Management